

**FOUR  
POINTS**  
BY SHERATON

Ljubljana Mons



## Accommodation offer

**University of Ljubljana, Biotechnical Faculty**  
**21.09.2022 – 23.09.2022**

University of Ljubljana, Biotechnical Faculty  
Jamnikarjeva ulica 101, 1000 Ljubljana

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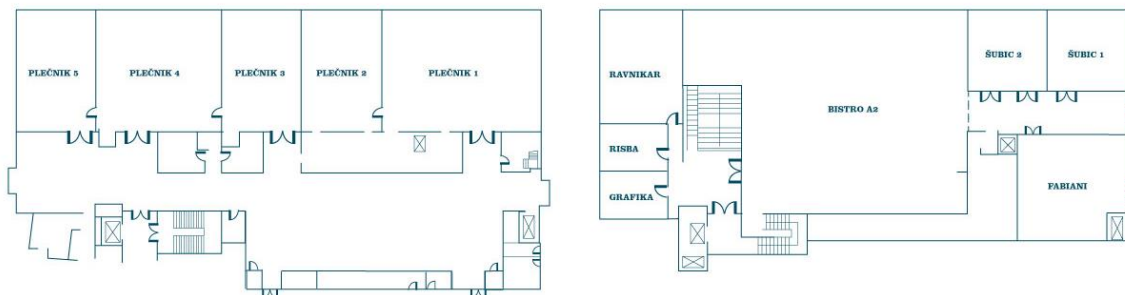
We are delighted that you consider our Four Points by Sheraton Ljubljana Mons as the location for your stay and/or event/meeting. Optional reservation of rooms and event venues is valid up to 03.08.2022. Every carefully planned detail is a part of our new mosaic, and "All-in-one" is our new synonym. This is our new Four Points by Sheraton Ljubljana. We guarantee that your event will be a unique experience for you and all your meeting participants.

## Interweaving business and comfort in Four Points by Sheraton

At the junction of the city and pristine nature, you will find the comfort of elegant hotel rooms, an indoor pool with a beautiful landscape view, indoor or outdoor parking, the coziness of the Robin restaurant, the A2 bistro, and refreshments in the bar. We are located at the crossroads of all major traffic roads. All major European cities, natural and cultural sights are close at hand. The hustle and bustle of the city center is within a few minutes' drive. The large free car park in front of the hotel only reinforces our concern for your comfort.

- 13 bright and flexible conference rooms which can accommodate up to 800 people
- 4 comfortable and fully equipped boardrooms with a capacity up to 10 people per boardroom
- Comfort of 236 elegant rooms and suites
- Wellness center and indoor pool with beautiful landscape view
- Large indoor and outdoor parking lot with 200 parking spaces
- Comfortable and sophisticated Robin restaurant with a soothing view, The Bar as an ideal meeting area and spacious A2 Bistro
- Exquisite food and drinks offered by your preferences

### Conference Facilities of the Four Points by Sheraton Ljubljana



## 1. Your Accommodation at the Four Points by Sheraton Ljubljana

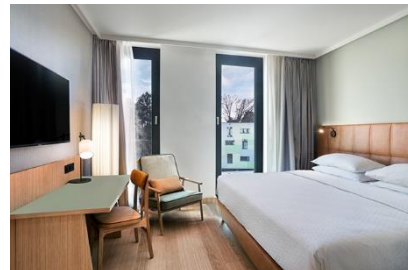
DATE:	Wednesday, 21 <sup>st</sup> September 2022 – Friday, 2 <sup>nd</sup> September 2022
NUMBER OF NIGHTS:	2
NUMBER OF ROOMS:	30 (per night)
TYPES OF ROOMS:	Single rooms & double rooms
SERVICE:	Bed and breakfast
RATE:	Superior Single room: 155.00 EUR Superior Double room: 175.00 EUR

Please confirm who will be paying for the rooms (a company or an individual)

- The room rates in this offer are per room per night.
- All rates are in euros and are VAT inclusive.
- Tourist tax is 3,13 € per night per person and not included in your room rate. You'll be required to pay the tourist tax at the Hotel's reception upon arrival. Tax is regulated by the local authority and is subject to change.
- Check-in time on the day of arrival is after 3.00 p.m. (whenever possible, we wish to enable access to the rooms as quickly as possible for our guests).
- Check-out time on the day of departure is until noon (in case of late departure, the guest will be charged a fee of EUR 45.00 at reception).
- Guests must check out personally because that is the only way for the room to become vacant officially.
- All our guests have the possibility to become members of the Marriot Bonvoy® program.
- Comfortably furnished rooms with new Four Comfort Beds™.
- Free bottle of water and coffee/tea.
- Free use of wireless internet connection (Wi-Fi) at the Hotel,
- Free use of the fitness center and sauna,
- Reservation of rooms includes an indoor swimming pool.
- Indoor parking garage
- Free outdoor parking area at the Hotel

### Superior Room | 28 m<sup>2</sup>

Our Superior rooms are designed by the awarded designer and architect Matteo Thun and are located in the new part of the hotel. Enjoy a 28 m<sup>2</sup> contemporary room that reflects its inspirational natural surroundings. Spacious Superior rooms are available with double and twin beds. With the PressReader app and a selection of your favorite newspapers, you can stay up to date on the go.



- Four Comfort Bed
- PressReader app access with your favorite newspapers
- Free Wi-Fi
- Slippers and bathrobe
- Fridge
- Smart lock with mobile key

## 4. Free parking



We have an outdoor car parking lot for your vehicle, available free of charge, and an indoor parking garage for a convenient daily fee. Parking is available with ample space for parking 250 vehicles altogether.

## Revive, rejuvenate and recover: swimming pool, sauna and fitness

There is nothing better than an early swim in the indoor heated swimming pool with a marvelous forest view. It is a perfect, harmonious place to offer you relaxation on the outdoor terrace, where you can feel the freshness of the surrounding forest and enjoy the panoramic view.

The swimming pool with a 1,35m depth and 30 °C temperature is ideal for tranquility, socialization, and relaxation after a long and stressful day. Nearby the pool, there is a sauna and fitness zone, where you can boost your energy.

We offer you complete comfort to make your day perfect and your stay memorable.



## 7.1. Terms of Payment

Direct payment through reservation link (details in 6. Cancellation policy).

All Rates quoted are inclusive of applicable V.A.T.

Payments to be made out to:  
Hotel Mons d. o. o., Four Points by Sheraton Ljubljana Mons  
NLB d.d.  
Trg Republike 2  
SI-1520 Ljubljana  
Slovenia  
IBAN: SI56 0292 3026 2267 673  
SWIFT: LJBASIX

## 5. Reservation option

The above-mentioned offer represents a reservation valid up to and including 3rd August 2022. After this date, the hotel reserves the right to free up the room/meeting room. Cancellation conditions enter into force with email confirmation of this offer. From this date, all the deadlines and cancellation terms have legal force.

## 6. Cancellation policy

### Cancellation policy

<p><b>Gradual release of the contingent of rooms</b> (With this condition, the hotel protects itself from excessive release of unreserved rooms before the event and protects itself from financial consequences, on the other hand, it allows the client of the contingent of rooms to bear no consequences. The holder of the cancellation conditions is the person who makes the reservation and is also the guarantor for reservation.)</p>	<p>From 30 to 45 days before arrival, the hotel reserves the right to a 50% reduction in the contingent's room share. Reservations that have been made already are taken into account.</p>
<p><b>Cancellation terms</b> (Cancellation conditions applicable to an individual person making a reservation for a room from a contingent of rooms agreed by the client)</p>	<p>Within 7 days before arrival, the hotel reserves the right to a 100% reduction in the contingent's room share. Reservations that have been made already are taken into account.</p> <ul style="list-style-type: none"> <li>• Up to 14 days before arrival, no cancellation fees.</li> <li>• 7 – 14 days prior to arrival, 50% of the reservation value will be charged to the individual</li> <li>• Within 7 days before arrival, the entire reservation is charged.</li> <li>• Pre-authorization of the entire reservation is made 14 days prior to arrival as a guarantee.</li> <li>• The deposit is charged 7 days before arrival to each guest individually.</li> </ul>
<p><b>No-Show or Early Departure</b></p>	<p>The entire reservation (100%) will be charged.</p>

Any potential situations that are not laid out in this contract and may arise between the parties, what may directly or indirectly affect the provision of services and/or the execution of the event (possible cancellation), are determined by the current Slovenian hotel standards and other usages.

## Matea Burazer

Vodja prodaje za skupine in srečanja

Sales Manager – Groups and Events

T +386 1 47 02 722 M +386 30 666 747

Four Points by Sheraton Ljubljana Mons

Hotel Mons d.o.o., Pot za Brdom 4, 1000 Ljubljana, Slovenia

[FourPoints.com/LjubljanaMons](http://FourPoints.com/LjubljanaMons)

## 7. Conclusion of the contract

This offer has two (2) duplicates, one of which each party receives. The offer and all its stipulations come into effect when representatives of both parties sign it.

The client is obliged to submit a signed offer to the Hotel no later than \_\_\_\_05.08.2022\_\_\_\_\_. Until the signed offer, together with proof of payment, is not delivered to the Hotel and the payments are not considered as referred to in article 7 of this offer, the Hotel is not obligated to comply with the arrangements in this offer. It may provide the reserved space for organizing events or meetings for resale.

Both authorized signatures of this offer declare, by signature, that they are well known to them and fully agree with them.

By signing on to this offer, the contracting authority also confirms that it has received the general terms and conditions which are a part of this offer.

In the name of the client:

In the name of Hotel:

Hotel Mons d. o. o.  
Four Points by Sheraton Ljubljana Mons

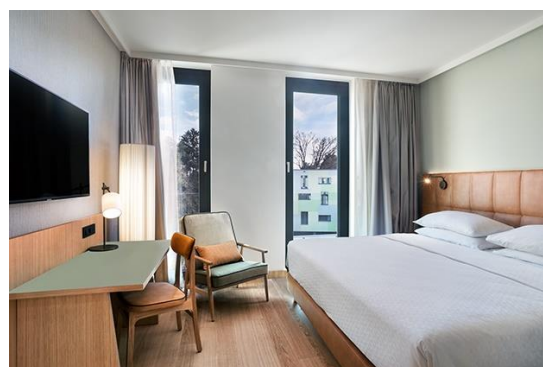
\_\_\_\_\_  
Dragan Čulibrk  
Director

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

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## Hotel General Terms and Conditions

### Jurisdiction, resolution

1. For everything not provided for in this offer, the Code of Obligations (Obligacijski zakonik RS –OZ) in force shall apply in the first place unless otherwise provided for in another applicable law and then any other applicable regulations. Ljubljana's court of competent jurisdiction is responsible for all disputes that the parties do not mutually resolve.
2. All and any transfer of rights from the contractual relationship of the contractual partner - against payment or free of charge - is subject to the express written consent of the hotel.
3. The amendments must be in writing in order to be valid.
4. If individual provisions of the General Terms and Conditions are ineffective, the validity of the remaining provisions shall not be affected. The Hotel and the Contractual Partner shall immediately replace the ineffective provisions with adequate provisions that most closely reflect their purpose and economic dimension.

### Conclusion of a bilaterally binding offer, prices, general provisions

1. The Customer shall commence and terminate the use of the Services as defined in the bilaterally binding offer and by the Hotel's house rules. If the Customer uses the service beyond the agreed time and/or uses them in a larger amount, the Hotel will charge additional costs by the Hotel's current price list.
2. The Customer shall be liable in tort and otherwise for any damage to the Hotel, its employees, or other property caused by the Customer, its guests, subcontractors, and other related persons, whether caused by negligence, gross negligence, or willful misconduct. The Customer undertakes to make total compensation for all damages based on a written tripartite agreement between the Customer, the Hotel, and the person causing the damage.
3. Each party shall provide security to cover claims and liabilities that may reasonably arise under the various obligations laid down in this offer and shall provide the necessary evidence of such insurance if requested by the other party.
4. In case of smoking on the hotel premises, the Hotel reserves the right to charge the Customer a minimum amount of EUR 500.00 per violation.
5. Force majeure includes extraordinary events such as natural occurrences (flood, fire, and earthquake), wars, and measures determined by acts of the competent authorities, but only if these events or facts. Prevent the other party to fulfil its obligations.
6. If, as a result of force majeure or measures taken by government authorities or other general incidents beyond the control of either party, it is not possible for that party to lawfully fulfill its obligations set out in this Bilaterally Binding Offer, the latter may withdraw from the Binding Offer by giving written notice to the other party, without cancellation charge.

7. If a party waives any of its rights under this Agreement, it does not waive its right to enforce and/or comply with all other provisions of this Agreement.
8. Any invalid provision or inability to enforce it and any failure to address a particular issue shall not affect the validity of the other provisions and the validity of the Agreement as a whole. In the event of invalidity or inability to enforce such a provision or the failure to deal with any particular matter in accordance with this offer, such provision or legal vacuum will be replaced by an interpretation that comes closest to the intention of the parties to this Agreement at the time of its conclusion unless the parties agree otherwise.
9. This Agreement constitutes the contractual relationship between the parties, superseding all other written and oral arrangements between the parties, and may not be modified, except by a signed written agreement between the Hotel and the Customer.

### Data privacy

1. The Tenderers agree that the contents of this offer are confidential and will not be disclosed to any third party. The confidentiality of the offer will be protected by the parties even after the expiry of the offer.
2. The Customer undertakes to obtain all necessary consents for the use of Personal Data before submitting it to the Hotel and Marriott Inc. for use.
3. Both parties undertake to act in accordance with the Personal Data Protection Act or any applicable regulation governing personal data.
4. The Hotel, as a franchisee of Marriott International, Inc. ("Marriott"), undertakes to comply with all obligations applicable to it under privacy and data protection laws and European data protection legislation. By this Regulation, the Hotel applies Marriott's current "Privacy Statement" (the "Privacy Statement" is available at <http://www.marriott.com/about/privacy.mi>) regarding personal data. The Hotel does not limit that commitment and has implemented the following measures: (1) informs individuals about the collection and use of their data, including by providing the Privacy Statement; (2) uses such personal information only for legitimate business purposes; and (3) provides how individuals may request the review, correction, update, prevention, restriction, deletion or transfer of their data by applicable law; (4) require service providers with whom personal data is shared to protect their confidentiality and security of that personal data; and (5) uses the necessary technical and organizational measures to protect personal data within its organization from unauthorized or unlawful access, acquisition, use, disclosure, loss or alteration.
5. The Customer undertakes to obtain all necessary rights and permissions before providing any personal data to the Hotel. This category includes the rights and permissions required by the Hotel, service provider, and Hotel chain to transfer personal data to their locations, including the United States. All data must comply with the Hotel's Privacy Statement and applicable law. The hotel



may use an individual's personal data, regardless of any other decision, if the individual has previously consented to the use.

6. The Customer must obtain the Hotel's prior written permission to use or print Marriott Inc. logos and trademark-related materials.
7. The Customer must obtain prior written permission from the Hotel to take photographs, video and/or audio recordings at the Hotel. At the same time, the Customer must also have permission for the subsequent use of the photo, video and/or audio materials created as a result of the Activity. Otherwise, the latter and the aforementioned are not allowed.

#### Events

1. In order to comply with the preventive safety measures and to ensure the safety for all hotel guests and the Hotel itself, the Client undertakes that before using the space for the organization of the event or meetings that could cause noise, unusual odors, and dangerous effects, and prior to the use of additional premises, have previously obtained the written permission of the Hotel, and the Hotel may also refuse this permission for justified reasons. If necessary, the Client must provide all safety permits. In case of unusual costs of cleaning and other similar activities, the client is liable for the reimbursement of all incurred costs to the Hotel. The hotel does not provide security in the venue for the event or meeting and does not guarantee the safety of any personal property; this is the responsibility of the individual and/or the Client.
2. Hotel rooms and facilities will be provided according to reservations. The contractual partner will inform the hotel of any deficiencies in the agreement without delay; otherwise, all rights of appeal in respect of such deficiencies shall be waived. Small technical deviations are not considered a shortcoming. Changes to or on objects, technical systems, equipment and furniture may only be made with the written consent of the hotel and at the expense of the contractual partner.
3. All materials brought to the Hotel that are used during the use of the services must be removed within 24 hours after the end of the use of the services. Otherwise, the Hotel will remove or discard such materials itself, unless other arrangements have been made in advance.
4. The Customer undertakes to inform the Hotel of any additional security rules and/or needs. The Customer is obliged to provide additional security procedures in cooperation with the operational services of the Hotel.
5. The Customer undertakes to inform the Hotel on its own behalf or on behalf of third parties of the intended installations of furniture, presentation aids, decorative furniture, technical and other equipment in the Hotel premises in order to obtain the Hotel's permission. All materials or installations brought in must comply with the Hotel's minimum standards and safety regulations (fire authority provisions and other provisions applicable to this Agreement). The hotel shall not be liable for any loss or damage to the materials brought by the Customer, the Customer's guests or third parties. The installation and/or hanging of advertising hoardings, information boards and other similar items is not permitted without the prior permission of the Hotel.
6. Change or exchange of premises for the Event is permitted if such change or exchange is acceptable

to the Contracting Partner. Any such change or exchange must be confirmed in writing.

7. The Hotel will not accept any liability for technical interruptions, in particular W-LAN, WI-FI, UHF, interruptions or disruptions in the supply of energy (electricity, water, etc.) or for operational interruptions of any kind, insofar as the Hotel has no influence on the origin of the interruption.
8. Official inspectors, representatives of the authorities, as well as hotel staff and representatives, will be granted access to the rooms and areas at any time, in the manner and to the extent provided by the law and applicable regulations of the Republic of Slovenia.
9. The equipment and the conduct of the event or activity, which serves the purpose of achieving the contractual objective, must be of a standard and benefitting the reputation of the hotel. It must not interfere with other events taking place in the hotel, either by setting up or dismantling of materials in the venue nor with an event organized by the contractual partner (noise, etc.).
10. Machinery and equipment brought by the organizer and/or used at the Hotel must comply with the relevant legal provisions and must be safe to use. The appropriate proof will be provided to the hotel upon request. The hotel shall have the right, but shall not be obliged, to request an appropriate professional inspection at the expense of the organizer and/or to remove the machine from service in case of doubt or to request its immediate removal; if possible, the removal shall be carried out by the Hotel itself at the expense of the contractual partner; the same shall apply to other items.
11. The contractual partner must obtain all required and prescribed authorizations and permits at his own expense and deliver them to the hotel no later than 14 working days prior to the start of the event. The contractual partner must assume liability and indemnify the hotel in respect of all damages, in particular in respect of sanctions/administrative fines, resulting from non-compliance with the provisions of commercial law and other provisions, and in particular for non-payment of charges.
12. All deliveries to or from the Hotel by a contractual partner or a third party must be announced in advance.
13. The Customer shall be responsible for any obligations relating to the rights to perform music and to play live music during the use of the services defined in this Agreement.
14. The Hotel reserves the right to terminate the event or meeting at any time if the activities of the Customer and its guests endanger the health and safety of other hotel guests and in the event of force majeure. All costs foreseen in this respect shall be borne by the Customer.
15. The hotel reserves the right to exclude an individual or group of people who behave or act in a manner that may bring the Hotel into disrepute. The Customer undertakes to pay all costs that may arise in this respect, including the costs of prior termination of the use of the services specified in this contract. The Customer shall also be liable in damages for any damage caused in this way to the reputation and public image of the Hotel.
16. Activities that violate Slovenian laws are not allowed under any circumstances. Illegal activities will be reported to the responsible authorities.
17. The practice of religious customs and traditions and the rights associated with it are subject to

Slovenian law and require prior consent from the Hotel.

18. The Customer is responsible for any logistics and transport of goods through Slovenian customs, and is obliged to represent and use its name and not the name of the Hotel. It is recommended that the assistance of a specialist freight transport service is used for this, i. e. for the import of goods into Slovenia. Such assistance includes, and is not limited to rules and regulations, necessary documentation, packaging, logistics and storage or warehousing. The Hotel shall not be able to take over or store any materials unless previously agreed with the Customer in writing.
19. The hotel reserves the right to determine the time of delivery and refuses to accept Shipments that are insufficiently marked or which are subject to import duties. The hotel is not responsible for the completeness, possible damage or theft of the shipment.
20. The external intake of food and beverages by the Customer, his guests and/or third parties is not

permitted, unless otherwise agreed between the Customer and the Hotel. The Customer shall be solely responsible for any damage suffered by guests, staff, third parties or the reputation and goodwill of the Hotel, as a result of the handling or consumption, or otherwise, of the food or drink brought in.

21. The Parties mutually agree that in the event of shortage of food, beverages and other ingredients and services on the market, at the time of the use of the services provided for in this Contract, the Hotel shall not be liable for such shortage and shall undertake to provide suitable substitutes in coordination with the Customer.

Signature:

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